

Training Manager

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Company: Garima Interprises

Location: Australia

Category: other-general

Job brief

We are seeking an experienced Training and Development Manager to lead our organizational training efforts. In this role, you will be responsible for devising and implementing a comprehensive training strategy that aligns with our business objectives. Your primary focus will be identifying training needs, designing relevant programs, and assessing their impact on employee performance and loyalty.

As a Training Manager, you will collaborate with various departments to ensure employees receive the necessary training to excel in their roles and contribute to the overall success of the company. Successful candidates for this position typically have backgrounds in business, leadership, human resources, development, or education.

Your responsibilities will include enhancing employee skills, improving performance, increasing productivity, and fostering a culture of continuous learning and development throughout the organization.

By overseeing our training initiatives, you will play a vital role in driving employee growth and ensuring the achievement of our business goals.

Responsibilities

Identify and assess future and current training needs through job analysis, career paths, annual performance appraisals and consultation with line managers

Draw an overall or individualized training and development plan that addresses needs and expectations

Deploy a wide variety of training methods

Conduct effective induction and orientation sessions

Monitor and evaluate training programs effectiveness, success and ROI periodically and report on them

Manage training budget

Provide opportunities for ongoing development

Resolve any specific problems and tailor training programs as necessary

Maintain a keen understanding of training trends, developments and best practices

Requirements and skills

Proven work experience as a Training Manager

Track record in designing and executing successful training programs

Familiarity with traditional and modern training methods (mentoring, coaching, on-the-job or in classroom training, e-learning, workshops, simulations etc)

Excellent communication and leadership skills

Ability to plan, multi-task and manage time effectively

Strong writing and record keeping ability for reports and training manuals

Good computer and database skills

BS degree in education, human resources or relevant field

#J-18808-Ljbffr

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