

## SENIOR PROPERTY MANAGER - \$85K + SUPER + WFH FLEX!

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Company: Gough Recruitment

Location: Brisbane

Category: other-general

### The Client:

Our client are a highly reputable boutique agency, conveniently located in the Hendra area. This tight-knit team of professionals offer a very welcoming and warm office culture, social and WFH perks, as well as fantastic training and development opportunities. Due to growth within the business, our client is actively looking for an experienced Senior Property Manager to join their team.

**The Role:**  
Manage a clean portfolio of under 100 properties with admin assistance, end to end.

Mainly in-office duties, however some out of office duties are required

Handling maintenance

Prepare CMA's & lease renewals

Manage arrears

Conduct entry & exit condition reports

Upload rental listings online

Tenant sign-ups

Liaise with owners and tenants

### The Benefits:

No BDM duties!

A small, friendly, tight-knit team

Low staff turnover

Career progression on offer

Support from company director and team

Generous salary and perks!

3-4 days WFH per week + flexible hours for the right candidate

Monday to Friday only with minimal Saturday Open Homes required

Skills and experience required for the role:

3 - 4+ years of Property Management experience

A current QLD Certificate of Registration is essential

A valid driver's license

Strong communication skills

Excellent attention to detail

Previous experience using Console Cloud software

All applications are strictly confidential and not discussed with a third party without your consent. Shanae Barrett

Senior Talent Manager

0434 962 341

sbarrett@goughrecruitment.com.au Leaders in Real Estate and Property Recruitment for over 30 years.

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