

Senior Payroll Officer

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Company: DELAWARE NORTH

Location: Australia

Category: office-and-administrative-support

Senior Payroll Officer

Join the Delaware North team-site at Head Office in Docklands

? Full Time permanent Senior Payroll Officer role

Who are we?

At Delaware North, you'll love where you work, who you work with, and how your day unfolds. Whether it's in sporting venues, casinos, airports, mining, iconic resorts, or premier restaurants, there's no telling where your career can ultimately take you. We empower you to do great work in a company with 100 years of success, stability and growth. If you have drive and enjoy the thrill of making things happen – share our vision and grow with us.

The Opportunity

We are looking for a Senior Payroll Officer to be responsible for the efficient processing of the organisation's pay runs and to observe the necessary legislation and organisational policies and procedures. You will Maintain accurate and up to date payroll information pertaining to all Delaware North employees across payroll and time and attendance systems. Reporting to the Payroll Manager the key element of this role is to support the wider payroll team in smoothly rolling out weekly and fortnightly pay runs while being the first point of call for other departments relating to payroll concerns.

A bit about your background, skills, and experience:

Demonstrated success in the development of relationships with key internal and

external stakeholders

Experience with payroll delivery across multiple locations and industrial instruments

An understanding of and demonstrated commitment to principles of confidentiality and privacy.

Knowledge of legislative requirements in respect of Payroll, PAYG, FBT, payroll tax and superannuation.

Sound understanding of Industrial Relations Legislation and ability to interpret Award/Enterprise Agreements.

Ability to both extract reports from Payroll Systems, analyse and report on findings.

Strong problem solving skills to ensure development of robust solutions to system functionality issues and gaps.

Demonstrated knowledge of ADP or HumanForce is desirable.

This is an opportunity to join a fantastic team and work within a global company. If you think you have what it takes and would like to hear more about the role –**?APPLY NOW!**

Applications close 14-05-2024

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Cross References and Citations:

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