

## Senior Financial Accountant

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Company: Hub Australia Pty

Location: Australia

Category: other-general

Are you ready to take your career into next level? We're seeking a vibrant Senior Financial Accountant to take full ownership of the finance function! 11th April, 2024 About Hub Australia: Hub Australia helps businesses thrive by providing premium workspaces, professional networks, and hospitality services across 15 locations in Sydney, Melbourne, Brisbane, Canberra and Adelaide. Founded and headquartered in Melbourne, Hub has rapidly grown to become the largest privately-owned coworking operator in Australia, with 150 staff and over 7000 members ranging from small business and government, to non-profit and corporations. Established in 2011, Hub is a Certified B-Corporation and the first coworking space in Australia to be certified Carbon Neutral with Climate Active. Hub is a fun, energetic, and dynamic environment with plenty of room for growth – as we continue to build the best place to create, share, and work with others, there's a perfect place for you to grow with us. At Hub Australia, we're more than just workspaces; we're about creating experiences that inspire and facilitate success for businesses and their teams. In our quest for excellence, we're looking for a dedicated Senior Financial Accountant to take full ownership of the finance function, a pivotal role reporting to the Head of Finance and collaborates closely with the Executive & Leadership team. This position is instrumental in providing vital business partnership, comprehensive financial information, strong and reliable Financial information. Central to achieving the Hub's business objectives, the Senior Accountant is key to ensuring accurate and timely financial information to align with and propel the company's growth strategies. Your day to day: A glimpse into what your day as the Senior Financial Accountant will look like: Support the HOF and CFO with the development and execution of

Hub's financial strategy in alignment with the overall business plan. Direct and manage all aspects of financial accounting, including accounts payable, accounts receivable, and payroll – including management of the team to deliver in a timely manner. Ensure all processes and procedures are well documented and available to the team – with regular checks on compliance. Support the budget preparation process, and integrate into the reporting systems. Lead and mentor a dynamic team, fostering a culture of excellence and professional growth within the compliance team – including ongoing development and mentorship of accounting leads. Support the delinquency process with the operations and sales teams to limit our exposure and increase recoveries. Work with HOF and CFO to develop how this team can support the business including identifying how we can better support other teams, and what we need from the business to complete our work. Support systems in use – including who has access and new member admission. Oversee the preparation of all financial reporting, ensuring accuracy and compliance with applicable financial regulations and standards. Monitor and manage the Hub's cash flow. Oversee the maintenance of internal control systems to prevent inaccuracies in financial statements - including implementation of any Auditor recommendations. Implement tax planning strategies to optimise tax liabilities and ensure compliance with all tax regulations.

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**What You'll Bring:** Effective communicator with the ability to present financial information clearly to non-financial stakeholders. Develop strong work papers to support financial reporting, audit interrogation and taxation requirements. Well-rounded and developing leadership skills to guide and develop the compliance team. Skilled in financial software, ERP systems, and advanced Excel. Expertise in Australian Accounting Standards and International Financial Reporting Standards (IFRS). Broad use of Technology, especially Xero, and an interest in an ongoing use and optimisation of technology. Understanding of key tax rules to ensure aligned accounting approach. Bachelor's degree in finance, accounting, or a related field; CA (completed or in progress) or equivalent qualification preferred. Proven experience in financial control and accounting, with a minimum of 3 years in a similar accounting role. Preferred candidates will have experience managing junior accountants.

**Rewarding You:** Immerse yourself in a vibrant, dynamic, and joyous team atmosphere. Join ranks with some of Australia's top organisations, certified as a Great Place to Work. Contribute to a B Corp and

certified carbon-neutral organisation, committed to making a positive impact on society and the environment. Achieve a balanced lifestyle through our comprehensive wellness programme and lifestyle fund, as well as birthday leave. Expand your skills and career trajectory with our personalised training and professional development offerings. Support to make a social and environmental impact with paid volunteer leave each year. Be a part of our journey. If you're passionate about finance and looking for an opportunity to grow with a dynamic team, we'd love to hear from you. Apply now to be part of creating workspace experiences that businesses love. Apply now! Apply For Job

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