

Responsible Person/Relief Coordinator

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Company: Archdiocese of Brisbane

Location: Australia

Category: other-general

Centacare is looking for a passionate Qualified Responsible Person / Relief Coordinator to support the coordinator in the operational running of the service.

St Mary's Outside School Hours Care is looking for a bubbly, passionate and exceptional Qualified Responsible Person/ Relief Coordinator to join our Outside School Hours Care Facility based in Maryborough.

Hours: 15 hours, permanent part-time

Remuneration: \$24.13 - \$30 per hour

Key Responsibilities:

Work with the children to create fun recreational and educational experiences that support their well-being.

Provide children with a safe, secure, welcoming and nurturing environment.

Work collaboratively within an established team to ensure the best outcomes for children and families.

Participate in professional and personal development.

Promote the service within the local community in accordance with Catholic Early EdCare's expectations and educational philosophy.

Job Requirements:

Hold a current Queensland Blue Card (Working with Children Check)

First Aid, CPR, Asthma and Anaphylaxis Certificate

Diploma Qualified (or ACECQA equivalent)

Being a Responsible Person In Charge

A passion for the education and care of school aged children in a play-based environment

Effective workplace communication skills

About CEEC

Within our network of 130+ long day care, kindergarten, and outside school hours care services, Catholic Early EdCare is dedicated to nurturing children's social, personal, respectful, spiritual, creative, and confident growth. Our skilled team members achieve this through our strong connections with families and community.

Catholic Early EdCare's coverage extends from Hervey Bay in the north, to Gatton in the west, and down to the Gold Coast in the south.

If you would like to know more about CEEC please visit our website:

<https://www.catholicearlyedcare.qld.edu.au/>.

Our Commitment to Keeping our Staff and Children Safe

The Archdiocese of Brisbane has standards of conduct for employees and volunteers to maintain a safe and healthy environment. Our commitment to these standards requires that we conduct background referencing for all persons who will engage in direct and regular involvement with children, young people and/or vulnerable.

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