

Quality Systems Specialist

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Company: The Boeing Company

Location: Port Melbourne

Category: Other-General

****Job Description**** At Boeing, we innovate and collaborate to make the world a better place. From the seabed to outer space, you can contribute to work that matters with a company where diversity, equity and inclusion are shared values.

We're committed to fostering an environment for every teammate that's welcoming, respectful and inclusive, with great opportunity for professional growth. Find your future with us.

We are currently recruiting for an experienced Quality System Specialist to join our Melbourne-based Quality Team supporting our BAA Operations. The Quality Systems Specialist will maintain and continuously improve the Functions system compliance, support and assist with compliance assurance activities, and be instrumental in helping ensure the organisation meets its regulatory compliance requirements.

****Responsibilities:**** + Maintain Quality directives, policies, processes, procedures and metrics to assure Program, contract and customer, regulatory requirements, international standards and working agreements are effectively deployed + Coordinating and collaborating with project and functional leadership teams + Conduct system and process level audits to determine compliance with Quality Management System standards + Conducting internal audits + Developing, implementing and maintaining quality directives + Tracking, monitoring and measuring the health and performance of the local quality

management system+ Collects and verifies data to support the identification of root cause routine problems + Assists in review of proposals, contracts, regulatory, program and customer requirements to prepare quality assurance plans and tests for hardware and software products, processes and services **Basic Qualifications (required skills / experience):**+ Qualifications in either Quality Management, Engineering desired, or equivalent demonstrated experience+ Demonstrated knowledge and application of the ISO 9001 standard and/or similar QMS standard + Experience with records management + Experience in data analysis and generating metrics reports + Experience with tracking, reporting, gathering and analyzing data to produce a clear and concise message + Demonstrated ability to communicate with staff at all levels + Experience utilizing and following detailed work instructions, reading and interpreting blueprints, drawings, or specifications+ Proficient with MS office suite of toolsPlease note in order to be considered, candidates will need to have full, unrestricted working rights for Australia. **Additional information:**This is a non-Enterprise Agreement IJC JACDI3 position and remuneration will be commensurate with skills and experience.

The successful candidate will be required to complete pre-employment checks and a 3 month probationary period. **About our benefits:**+ Annual Boeing Day off + Free onsite parking+ Attractive remuneration and annual bonus+ Access discounts for health insurance, travel and accommodation + Salary packaging options available+ Health and wellbeing benefits including annual flu vaccinations and Employee Assistance Program **About us:** Boeing Aerostructures Australia is Australia's leading designer and manufacturer of composite flight control components for commercial aircraft.

We are in the business of connecting people globally with the world's best commercial airplanes. Our people are hardworking, innovative and take pride in the quality of our products, working in an environment that is built on teamwork, communication and positive leadership.

Boeing has implemented a new COVID-19 Vaccination Policy in Australia that requires all new Boeing Australia hires to show proof of being fully vaccinated from COVID-19, or have an approved medical exemption. At Boeing Aerostructures Australia, we are committed to creating an inclusive and incident and injury free workplace, where employees can realise

their career goals and make a positive contribution to Boeing's success.

If this role is you and you're excited by the opportunity to be part of building something amazing, we welcome your application.**Export Control Requirements:** Not an export control position **Equal Opportunity Employer:**We are an equal opportunity employer.

We do not accept unlawful discrimination in our recruitment or employment practices on any grounds including but not limited to; color, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, genetic factors, military and veteran status, or other characteristics covered by applicable law. We have teams in more than 65 countries, and each person plays a role in helping us become one of the world's most innovative, diverse and inclusive companies.

Applicants are encouraged to share with our recruitment team any accommodations required during the recruitment process. Boeing is an Equal Opportunity Employer.

Employment decisions are made without regard to race, color, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, genetic factors, military/veteran status or other characteristics protected by law.

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