

Practice Manager - Myhealth Medical City Locations

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Company: MyHealth

Location: Australia

Category: other-general

We are actively seeking a Practice Manager for multiple locations across central/city based Sydney locations.

Your role will encompass not only operational efficiency but also a commitment to providing exceptional support to our medical professionals and staff.

This position offers an exciting opportunity to advance your career in a nurturing environment with extensive hands-on training opportunities.

Support Offered:

We provide comprehensive support in areas such as finance, payroll, marketing, and administration, allowing you to concentrate on your passion for team building and clinic enhancement.

You'll benefit from the guidance of an Area Manager who will work closely with you to monitor clinic improvements. We've also designed roles that enhance your performance, including training updates and group Practice Management learning sessions.

Requirements:

Minimum of 1-2 years of experience in a medical center setting.

Exceptional verbal and written communication skills.

Proven experience in managing nursing and administration staff.

Proficiency in Medicare, DVA, Work Cover, HICAPS, and Private Health Insurance billings.

Strong multitasking abilities and effective prioritization of workflow.

A positive, can-do attitude and a drive to make a meaningful impact on our patients and practice.

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