

Leisure Centre Manager

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Company: Cambelltown City Council

Location: Australia

Category: other-general

Leisure Centre Manager

Permanent full-time, 38 hours per week

Salary from \$97,692.09 - \$105,742.58 per annum + 11% superannuation + on-call allowance

Generous leave provisions & professional development opportunities

We are seeking a skilled and vibrant leader with experience in coordinating and supervising teams in large multifunctional leisure centres to join the leadership team of Leisure Services at Campbelltown City Council!

About us:

We are not your usual, we are upbeat, resourceful and determined. Our staff and community are at the core of what we do, looking for ways to work together and support each other. Naturally welcoming, we share good-natured humour and positivity. We aim to inspire a sense of possibility and create opportunities for all by rolling up our sleeves. Our workplace is agile and flexible, keeping ahead of the times. Be a part of it, let's get something started.

As part of the Community Businesses section, the Leisure Services team focus on the delivery of customer centric services and programs that meet the health and wellbeing needs of Campbelltown's growing community.

About the role:

In this position, you will be responsible for the supervision and management of the operations of Council's Eagle Vale Leisure Centre, ensuring the success of its services and programs, thereby supporting the Operations Manager in meeting the current and long-term needs of the community.

Council's facilities currently include:

Eagle Vale Central

Macquarie Fields Leisure Centre and Macquarie Fields Fitness and Indoor Sports Centre

Gordon Fetterplace Aquatic Centre

Billabong Parklands

As a Leisure Centre Manager you will:

Be responsible and accountable for the management and operation of the Leisure Centre.

Have demonstrate leadership skills that inspires and motivates the team to perform to their best at all times, and create a culture of continuous improvement.

Be responsible and accountable for the management of the financial outcomes of the Leisure Centre.

Provide weekly and monthly reports to the Operation Manager Leisure Services on the key performance indicators (including financial, customer, process and people metrics) of the Leisure Centre including operations, all programs and services.

Analyse Leisure Centre and program utilisation data and provide analytical reports and recommendations for continuous improvement.

Ensure all centre based programs are consistent across all Campbelltown Leisure Services programs and services.

Provide a high standard customer centric service with a positive attitude and solutions based approach.

Manage customer feedback, and provide customer service reports and information to the Operations Manager Leisure Services as required.

Contribute in the development and implementation of annual business and marketing strategies with a view to increasing activation of centres, services and programs.

Manage staff performance and complete regular and systematic staff appraisals in accordance with the organisations standards.

Ensure all Work, Health and Safety and risk management requirements are met including reporting and investigation of all Leisure Centre incidents and hazards, thereby ensuring a safe customer and work environment.

Responsible for ensuring that the Leisure Centre is 'customer ready'.

Liaise with internal sections of Council to ensure that all building maintenance is undertaken in a timely manner and meets the operational needs and standards of the Leisure Centre.

Coordinate and manage the delivery of centre based capital works projects including liaising with internal and external stakeholders.

The successful candidate will demonstrate the following key skills and attributes:

Considerable experience in managing, supervising and leading large teams and individuals in a multifunctional leisure centre environment.

Highly developed communication skills with an ability to positively influence and negotiate desired outcomes.

Demonstrated experience in the management, implementation and review of Work, Health and Safety processes and documentation.

Demonstrated experience in coordinating resources and plan activities in a leisure centre.

Experience in planning and execution of operational, financial and team based work plans to successful outcomes.

High-level organisational skills and the ability to plan workloads in an often reactive environment.

Tertiary qualifications in an appropriate field relevant to the role of a Leisure Centre Manager preferred and Certificate IV in Sport and Recreation, equivalent or higher preferred.

Current Pool Lifeguard qualification (licence essential within 1 month).

Current First Aid Certificate.

RLSSA Aquatic Technical Operator certification or equivalent preferred.

Food Safety Supervisor certification preferred.

Current cleared Working with Children Check with Services NSW.

Comprehensive knowledge and understanding of relevant legislation, standards and codes of practice related to the leisure, aquatic, fitness and indoor sports fields.

Commitment to living our values of respect, integrity, teamwork, trust and optimism. It is through respect, integrity and teamwork that we build trust and create optimism for Campbelltown's future.

As a member of our friendly and passionate team, you'll receive the following benefits:

Permanent full-time, 38 hours per week

Salary from \$1,871.50 - \$2,025.72 per week + 11% superannuation

Award increase from July 2024

On Call Allowance (3 week rotation)

Mobile phone / laptop

Flexible work conditions

Generous leave provisions

Generous professional development opportunities

Discounted gym membership and fitness passport for all staff

Key contact: For further information on this position please contact Rachel Bastable, Operations Manager Leisure Services, on 0418 416 877.

Applications close: Sunday 5 May 2024

Sound like you? Apply now!

Campbelltown City Council is an Equal Employment Opportunity employer and values the unique contributions of all people. Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds and people with a disability are encouraged to apply.

Council also recognises the skills and attributes of veterans and welcomes applications from ex-service personnel.

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