

## Learning Club Coordinator

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Company: The Smith Family

Location: Australia

Category: other-general

**Become part of our family and make a difference to young Australians through supporting their education**

**Casual position**

**Based in Darwin, NT**

The Smith Family is a children's education charity that helps young Australians experiencing disadvantage to create better futures for themselves through harnessing the power of education.

We are seeking an experienced Learning Club Coordinator to join our family. Reporting to the Team Leader, Learning for Life and working alongside dedicated, energised, and passionate team members, this role will run an after-school Learning Club in 2024 at a school in one of Darwin's northern suburbs.

### **About our role**

You will be responsible for:

Planning, implementing and facilitating weekly sessions during school terms, with support from TSF staff

Managing the safety and wellbeing of the students and volunteers in Learning Club

Ensuring supply and maintenance of Learning Club resources

Collecting weekly attendance data and semester evaluations

Providing TSF staff with regular updates on matters relating to Learning Club including volunteer staffing and student engagement.

### **About you**

As well as passion for community, you will bring the following:

Experience working with children

Experience working with volunteers

Demonstrated commitment to learning, developing skills and sharing knowledge

Knowledge of issues affecting disadvantaged students

Good English communication, both written and oral

Have or willing to obtain an employee Working With Children's Check

### **About our culture**

The Smith Family has employees at the centre of its values and operations. We nurture a supportive and inclusive culture that enables people to achieve personal and professional goals, through collaboration and innovation. With a proven work-life balance, wellbeing and health are our top priorities. Enjoy many other benefits, such as tax concessions and flexible working arrangements.

If you are passionate about what you do, committed to make a difference and this sounds like your next role, please click apply, we'd love to hear from you. You may view the position description [here](#).

### **Closing date: 6 May 2024**

Due to the nature of this role, the successful candidate must be prepared to undertake a National Police Check and a Working with Children's Check. We are an equal opportunity employer and are committed to principles of cultural diversity. Applications from people of Aboriginal and Torres Strait Islander descent are encouraged.

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