

## Lawyer/conveyancer

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Company: General

Location: DEE WHY

Category: other-general

We are seeking an enthusiastic Solicitor to join our small team in Dee Why, we'd love someone who could just jump into the role who has the following attributes:-

5 or more years experience;

The ability to work autonomously, the successful candidate will have carriage over their own matters;

The ability to see clients and take thorough instructions;

a current NSW practising certificate;

Great time management skills;

Comfortable with new technology and systems (at least basic knowledge of PEXA, Leap and the NSW Online Court is preferable);

A great understanding of maintaining client satisfaction;

An ability to competently draft court documents/applications, contracts, settlement documentation and correspondence;

A current driver licence, as travel may be involved;

A good sense of humour;

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