

ICT Senior Project Officer

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Company: Hays

Location: Australia

Category: other-general

Join this mid-size Federal Government Department in Barton, ACT as Senior Project Officer. Your new company Hays has partnered with its client, a mid-sized Federal Government agency, to assist in finding their newest ICT Senior Project Support officer. Based out of a modern, accessible office in Barton, ACT, you'll be working for a department playing a key role in Australia's legal landscape. Your new role: As part of their current Evidence Management Modernisation program, you'll work as part of a geographically dispersed cross-functional team to support the delivery of this crucial new platform, uplifting in-house capability and reforming operating procedures. Day to day, your responsibilities will include: Supporting the project and program managers in the timely and effective delivery of projects (such as issue resolution and escalation, minor project activities, administration, reporting and monitoring); Liaising with stakeholders and attending meetings; General administration (including records management); Producing quality project-related documentation (support material, fact sheets, reports, briefs, minutes etc.).

What you'll need to succeed -

- Demonstrated experience supporting the delivery of complex ICT projects, preferably within Federal Government contexts.
- An active AGSVA Baseline Security Clearance.
- The ability to attend the Barton, ACT office at least three days per week.
- A competitive rate expectation aligned with experience level and market rates.

What you'll get in return: You'll receive an hourly contracting rate, flexible working options, a six-month contract with the potential for extensions and a modern, centrally located Canberra office.

What you need to do now: If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call us now. If this job isn't quite right for you, but you are looking for a new position,

please contact us for a confidential discussion on your career. 2855996

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