

Head of Business Operations

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Company: Youth Lab

Location: Perth

Category: other-general

Youth Lab is expanding our leadership team in conjunction with the next phase of its growth as Perth's leading doctor led medical cosmetic business.

Led by Dr Kate Jameson, Youth Lab's exceptional standards are reflected in our team and the results we deliver to our clients. Our attention to detail is evident not just in our clinics, but in every point of contact with our clients. Since opening our first clinic in 2018, Youth Lab has been on a growth trajectory, expanding both in business size and in geographical clinic presence across the Perth market.

As part of continued growth, Youth Lab is looking for a Head of Business Operations. This position is a full time position located in our Head Office in West Perth, with the requirement to work across Youth Lab's four clinics, delivering valuable leadership support to our management team and team members alike.

Working closely with the business directors and executive leadership team, the Head of Business Operations will be responsible for leading the day to day operations of the business, ensuring operational excellence across the team and company. Along with this, the Head of Business Operations will be responsible for the business performance, including performance forecasting and budget achievement.

Key responsibilities include:

Leadership of the day to day operations across Youth Lab's clinics, providing guidance and support to executive team, managers & the broader team

Make and deliver decisions with a commercial focus, balanced with maintaining our exceptional service offering to our clients and a people centric focus whilst ensuring positive impact on

culture

Collaboration with Managing Director on the development and execution of strategic growth plans

Mentoring, supporting and inspiring the executive and management team to deliver optimal outcomes for the business

Business budgeting, forecasting and overall business performance

The ideal candidate will:

Have demonstrated experience in a position of equivalent responsibility level

Have experience in the medical cosmetic industry, a luxury service business, or a related industry

Have excellent commercial acumen, experience in budget management, business forecasting and profit and loss management

Have experience leading a management team with demonstrated outcomes relating to team development & workplace engagement

Be an inspiring and empathetic leader, with the demonstrated ability to harness the strengths and differences of a team to reach the strategic goals of a business

As a leading employer in the cosmetic medical industry, Youth Lab offers:

A senior leadership opportunity, in a leading business in an exciting industry

Ongoing opportunity for future growth and development

Access to regular skin treatments

Access to skin care products

An Employee Assistance Program

A fantastic reward and recognition program

If you feel you meet the above requirements and are suited to this opportunity, please submit your application along with a Cover Letter introducing yourself and titled 'attention to Jon'.

Your application will include the following questions:

Which of the following statements best describes your right to work in Australia?

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