

General Manager

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Company: Carclew

Location: South Australia

Category: other-general

Carclew is the home of youth arts and creativity, connecting all children and young people to the world of creative possibilities as artists, learners and audiences. As Australia's largest multi-artform cultural institution dedicated to children and young people, Carclew is at a point of renewal and growth.

Carclew is currently recruiting for two leadership positions. The General Manager and Head of Programming will work as a team to lead the organisational and creative programming for this flagship youth arts organisation. Reporting direct to the CEO, these roles are pivotal in delivering on Carclew's ten-year strategic vision to have the greatest impact on the greatest number.

These roles are central to our commitment to create a great culture at Carclew where every team member feels valued, empowered, and supported. Built around transparency, open communication, and inclusivity, Carclew aims to create a workspace where diverse perspectives are celebrated, creativity is encouraged, and collaboration thrives.

First Nations voices and values are central to all we do, ensuring a safe and inspiring space for learning and cultural leadership. Aboriginal and Torres Strait Islander people are strongly encouraged to apply. General Manager New role leading a dynamic team: Guide a team of experts in finance, operations, grants programs, and marketing to drive Carclew's vision. Shape the future of youth arts: Play a pivotal role in amplifying and elevating the youth arts sector locally and nationally through leading our grants program Be part of building a great organisational culture: Help us develop Carclew's culture as a great place to work. As our General Manager, you'll operate at the ASO8 level, overseeing a diverse portfolio

including finance, operations, marketing, development, and grants programs. Reporting directly to the CEO, you are a strategic leader driving operational efficiency alongside creative vision. You'll manage Carclew's staff generated funding applications, lead a team of experts, and foster a supportive work culture, all while championing youth arts.

You're a dynamic and visionary leader with a passion for youth arts and a knack for strategic management. With established connections in the arts community, you'll be crucial in delivering on our guiding principle to amplify the youth arts sector. Your track record in operational management and commitment to innovation will be instrumental in Carclew's growth and renewal. You understand the importance of working with children safely and are dedicated to fostering a positive workplace culture.

Key Accountabilities and Functions Lead the finance and operations team to deliver high-quality support across the organisation. Prepare annual budgets and funding program acquittals, ensuring compliance with government regulations. Oversee day-to-day administration and governance, implementing systems for effectiveness and compliance. Lead marketing and development efforts, nurturing relationships with stakeholders and ensuring fundraising success. Manage Carclew's grants programs, celebrating and storytelling the impact of funded artists. Ensure operational excellence and safety across Carclew sites, including maintenance and risk management. If you're ready to be part of something truly special and contribute to a legacy of youth arts creativity and innovation, then Carclew is the place for you.

Apply now to join and be a part of Carclew's future.

To apply: Submit a cover letter (no more than 2 pages) Provide a current CV with three referees Complete and include a pre-employment declaration form The Job and Person Specifications for both new positions are available at carclew.com.au/join-the-team. For more information: Mimi Crowe, CEO, Carclew or 8267 5111

Applications must be submitted via email to Applications close: 28 April 2024, 11:59PM ACDT

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