

Finance Officer

[Apply Now](#)

Company: Maxima

Location: Australia

Category: business-and-financial-operations

Maxima is seeking a Finance Support Officer for a short-term assignment with our Local Government client, based on the south side of Brisbane. Commencing as soon as possible, this role will see you working full time hours through to Mid August, paying \$36p/h + responsibilities: Validation of supplier account details and supporting documentation Scanning and entering all documents required for new supplier accounts Supplier maintenance and creation within the financial systems ensuring strict compliance Responding to internal and external customer enquiries regarding payment terms, tax compliance, business name registrations and invoice payments Undertaking any other duties as are reasonably within limit of the employees skills, competence and you: Practical experience in an administrative based role, supporting a finance team Sounds skills in the use of a range of computer applications including the Microsoft suite and Teams Strong organisational and communication skills High level of attention to applicants must have current Australian working rights. 35AUD Australia - QLD Brisbane Southern Suburbs & Logan Logan Central 4114

Application Successful

You've successfully completed your application

X Job Opportunity | Finance Officer | Maxima Tempskill

[Apply Now](#)

Cross References and Citations:

1. Finance Officer [Digitaljobsnearme Jobs Australia Digitaljobsnearme ↗](#)
2. Finance Officer [Istanbuljobs Jobs Australia Istanbuljobs ↗](#)
3. Finance Officer [Ceojobs Jobs Australia Ceojobs ↗](#)
4. Finance Officer [Irelandjobs Jobs Australia Irelandjobs ↗](#)
5. Finance Officer [Panamajobs Jobs Australia Panamajobs ↗](#)
6. Finance Officer [Expertiniworldtech Jobs Australia Expertiniworldtech ↗](#)
7. Finance Officer [Projectmanagementjobs Jobs Australia Projectmanagementjobs ↗](#)
8. Finance Officer [Socialmediajobopportunities Jobs Australia Socialmediajobopportunities ↗](#)
9. Finance Officer [Searchaustralianjobs Jobs Australia Searchaustralianjobs ↗](#)
10. Finance Officer [Free-job-postings Jobs Australia Free-job-postings ↗](#)
11. Finance Officer [Topfishjobs Jobs Australia Topfishjobs ↗](#)
12. Finance Officer [Swedenjobs Jobs Australia Swedenjobs ↗](#)
13. Finance Officer [Photographerjobs Jobs Australia Photographerjobs ↗](#)
14. Finance Officer [Forestjobs Jobs Australia Forestjobs ↗](#)
15. Finance Officer [Medicaljobsnearme Jobs Australia Medicaljobsnearme ↗](#)
16. Finance Officer [Venezuelajobs Jobs Australia Venezuelajobs ↗](#)
17. Finance Officer [Minneapolisjobs Jobs Australia Minneapolisjobs ↗](#)
18. Finance Officer [Investmentbankerjobs Jobs Australia Investmentbankerjobs ↗](#)
19. Finance officer [Jobs Australia ↗](#)
20. AMP Version of Finance officer [↗](#)
21. Finance officer [Australia Jobs ↗](#)
22. Finance officer [Jobs Australia ↗](#)
23. Finance officer [Job Search ↗](#)
24. Finance officer [Search ↗](#)
25. Finance officer [Find Jobs ↗](#)

Source: <https://au.expertini.com/jobs/job/finance-officer-australia-maxima-c2b3e1de3b/>

