

## Federal Government - Randstad

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### APS6/EL1 Program Management Support Officer

A large Federal Government Department is seeking a talented and driven person to contribute to the development and implementation of the Cable Connectivity and Resilience Centre.

#### Key Duties

Supporting design and procurement processes.

Establishing effective contract management processes, monitoring and tracking contract milestones and budget.

Overseeing program risks and ensuring monitoring and evaluation in accordance with contractual requirements

Coordinating internal and inter-agency advisory meetings and consultations.

Promoting a positive team culture.

#### Ideal candidate

We're looking for high-performing people with experience in program management relevant to the Cable Centre's operations. Our ideal candidate will:

Have demonstrated program management experience.

Have experience with and understanding of procurement, contract and risk management

processes.

Have an understanding of global affairs.

Be capable of developing and managing complex relationships with stakeholders.

Have strong written and verbal communication skills.

Prior experience working on infrastructure, telecommunications or undersea cables would be an advantage but is not essential.

#### Essential Requirements

Negative Vetting 1 (NV1) Clearance

Australian Citizen

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madeleine.hellawell@randstad.com.au

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