## **Australia Jobs Expertini®**

Client Services Assistant / Security Orderly - Casual Pool

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Company: Limestone Coast Local Health Network

Location: Penola

Category: other-general

Client Services Assistant / Security Orderly - Casual Pool Job no: 846322 Work type: Casual Location: South East Categories: Catering and Hospitality, Support Services Limestone Coast Local Health Network, Mount Gambier & District Health Service Salary: \$28.52 - \$28.82 p/hr + 25% casual loading – Casual – WHA3 Overview As part of the friendly and supportive team at Mount Gambier Hospital, you will provide a range of duties encompassing cleaning, patient care, security and catering. The security aspect of the role will necessitate assisting with clients, in such a manner as to ensure the safety and wellbeing of everyone involved in accordance with the hospital policies and procedures, and you will also be required to assist with emergency response procedures. Providing assistance and guidance to other employees, you will ensure that high infection control standards are maintained in line with general housekeeping duties, as well as catering and laundry services of the health unit. Orderly and portering duties will ensure patients are safely transported within the facility and also required to carry out mortuary transfers and procedures. You may be required to perform patrolling activities, both inside and outside and either on foot or by car, you will be responsible for the security of the hospital buildings, contents and grounds. The security role will also require maintaining access to site, manning of admission desk, and additional tasks required within the security office. With prior experience in orderly and security roles, you will be competent in dealing with a wide range of people, including managing conflict and dealing with violent, aggressive or agitated people. With a flexible approach to work and rostering systems, you will be able to work alone or within a team environment, and work within set timeframes. You will be willing to provide assistance and cooperation to

other staff, and perform under general direction or work under limited supervision. At all times you will be committed to using discretion and maintaining strict confidentiality. The South Australian public sector promotes diversity and flexible ways of working part-time. Applicants are encouraged to discuss the flexible working arrangements for this role. Appointment will be subject to a satisfactory Criminal History Check and appropriate immunisation requirements. Check(s) DHS Working With Children Check (WWCC) National Police Certificate (NPC) for employment involving unsupervised contact with vulnerable groups required for this position (E.g. aged care employment or work involving vulnerable clients) Immunisation Risk for this position is - Category A (direct contact with blood or body substances) SA Health Services are required to implement the Addressing vaccine preventable disease: Occupational assessment, screening and vaccination policy in the workplace. The Limestone Coast Local Health Network (LCLHN) is committed to building a flexible, diverse and inclusive culture, planning for and promoting diversity. We welcome and encourage applications from Aboriginal and Torres Strait Islander people as well as diverse community groups and ages including, LGBTQI+, people living with a disability and other diversity groups. The LCLHN recognises the benefits that such an approach brings for our staff and consumers in being an employer of choice. Find out more about working with the Limestone Coast Local Health Network at www.sahealth.sa.gov.au/workatLCLHN For information about Relocation Support working for SA Health can be found here For more information about the role please refer to the Job Pack provided below. Job ref: 846322 Application Closing Date 22 September 2024 - 11.55PM Attachments 846322 - Client Services Assistant , Security Orderly - Casual Pool.pdf JCS+Patient+Services+Assistant+final.pdf Australian applicant guidelines International applicant guidelines Advertised: 07 Oct 2023 Cen. Australia Daylight Time Applications close: 22 Sep 2024 Cen. Australia Standard Time Back Apply now Refer a friend

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