

Care Coordinator. Permanent Full Time - South QLD

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Company: Life Without Barriers

Location: Australia

Category: other-general

Care Coordinator. Permanent Full Time - South QLD Apply now Job no503350

Employment type: Full Time Location: Brisbane, Ipswich Categories: Aged Care About the Organisation Enhance the lives of older Australians by joining the Life Without Barriers team. Guided by every client's individual needs and interests, our personalised in-home Aged Care services focus on empowering every person to maintain their home comforts, health, and connections within their community. Life Without Barriers is a leading social purpose organisation of 8,000 employees working in more than 500 communities across Australia. We support children, young people and families, people with disability, older people and people with mental illness. We work with people who are homeless and refugees and asylum seekers. Join a community of people dedicated to breaking down barriers. We want to employ people who reflect the diversity of our clients to ensure we can support each client's individual needs and wants. We encourage people of Aboriginal and Torres Strait Islander background and people with disability to apply. About the Role As a Care Coordinator you will oversee and enhance the delivery of our Aged Care services from the Ipswich to Lockyer Valley Region. Some of your duties will involve processing referrals, aiding clients in commencing with our services, and continuously adjusting care plans to suit their evolving needs. You will coordinate home visits to ensure the needs of the people we support are met and that we are working in partnership with them and their families. Additionally, you'll contribute to program coordination by assessing, improving, and overseeing operational and administrative systems. You will provide a high level of service to ensure our clients and their families feel cared for and supported. This is an exciting opportunity to join a supportive team

that are passionate about the work they do and enjoy working collaboratively. This is a Permanent Full Time, Hybrid opportunity. You will predominantly work from home however it is required to travel to our client's homes or to one of our offices, such as our Ipswich Office when required. Ideally, successful candidates will be located within the Ipswich to Lockyer Valley Region.

Key Responsibilities

- Undertake comprehensive client assessments while developing client profiles and care plans in collaboration with the client/representative and other relevant stakeholders
- Ensure care plans are monitored and reviewed on a regular basis to align with the changing needs of clients, including regular client home visit
- Collaborate effectively with internal stakeholders to ensure clients' needs are met including our Rostering team and Practice Leads
- Develop strategies and/or broker services which will address the identified needs of Aboriginal and Torres Strait Islander clients in consultation with families and communities
- Represent Life Without Barriers at external forums and meetings, promoting the organisation within the community

Skills & Experience

- Demonstrated Aged Care case management experience with strong administration skills, and ability to work with individuals, families and/or stakeholders
- Understanding of Home Care Packages, Commonwealth Home Support Programme and My Aged Care Standards.
- High level competency in utilising a variety of technology including mobile devices and computers, proficiency with Microsoft Office, Outlook and database systems
- High level communication, influencing, liaison and negotiation skills and established problem solving and conflict management skills.
- Ability to multi-task and work autonomously in a fast paced environment

A current unrestricted Australian Driver Licence, reliable vehicle and a willingness to travel

Join one of Australia's leading social purpose organisations

Career pathways across a national organisation

Attractive remuneration package with a monthly rostered day off (think 12 extra long weekends a year!)

Sought after hybrid opportunity, work some days each week from your home

Up to \$15,900 of your annual salary tax free through Salary Packaging

Successful candidates will be required to clear probity checks including National Criminal History Record Check and complete a statutory declaration.

To be considered for and appointed to a position at Life Without Barriers, you must be fully vaccinated against COVID-19 with a minimum of two (2) doses or hold a valid medical exemption certificate, in accordance with Life Without Barriers Employee COVID-19 Vaccination Policy. You will be required to provide evidence of your vaccination status during the recruitment process.

How to Apply

Include your resume and covering letter in one document, click 'Apply' and follow the prompts. For any enquiries including persons with disability that require adjustments, contact Monica Saigi at

monica.saigi@lwb.org.au Applications close at midnight on Tuesday the 23 rd of April 2024. Applicants are encouraged to apply as soon as possible as applications are continuously reviewed prior to the closing date; and as such the closing date is subject to change without notice. Advertised: 09 Apr 2024 E. Australia Standard Time Applications close: 23 Apr 2024 23:55 E. Australia Standard Time
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