

Business Manager - Springfield Central State High School, Education

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Company: Queensland Government

Location: Queensland

Category: other-general

About the Role Located in the vibrant Greater Springfield area within the Western Corridor of Brisbane/Ipswich, Springfield Central State High School offers more than just a job opportunity; it's a chance to be part of something transformative. As a member of our team, you'll have the opportunity to play a pivotal role in shaping the educational landscape of our region and making a real difference in the lives of young people. Responsibilities include, but are not limited to: Work closely with the Principal to develop and implement strategic financial plans aligned with the school's goals and objectives. Provide leadership and direction in the management of financial resources, including budgeting, forecasting, and financial reporting. Lead significant facilities projects, oversee and ensure accountability for school maintenance, develop and implement initiatives for facilities management, asset maintenance and replacement plans. Collaborate with school leadership to identify areas for operational improvement and efficiency. Lead and mentor school support staff, fostering a culture of teamwork, accountability, and continuous improvement. Engage with stakeholders, including staff, parents, and external partners, to build positive relationships and support the school community. Exemplify strong leadership skills with the ability to inspire and motivate others. Demonstrate excellent communication and interpersonal skills, with the ability to effectively engage with diverse stakeholders. Provide strong analytical and problem-solving abilities, with a focus on delivering quality results and driving continuous improvement. Demonstrate knowledge of relevant legislation, policies, and procedures related to school administration and finance. Please refer to the attached role description for any mandatory requirements for this position. How to Apply Please attach a brief resume

including contact details for 2 referees (referees should have an understanding of your relevant previous work history); and A 2-pg written statement in response to the attached role description. We welcome all applicants to share any support needed to ensure our recruitment process is inclusive. Applications remain current for 12 months from the closing date and may be considered for appointment to identical or similar vacancies within the Department. Applications from recruitment agencies will not be accepted. When working in regulated employment an employee must have a current Working with Children Clearance (blue card) issued by Blue Card Services. Salary rate shown is reflective of full-time (1.0 FTE).

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