

## Administration All-Rounder

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Company: Peninsula Peugeot

Location: Victoria

Category: other-general

Administration All-Rounder Cheltenham, Full Time, Automotive Please Quote Reference Number 95927 Competitive remuneration and great working conditions Growing dealership group Join the team at Peninsula Peugeot in Cheltenham Peninsula Peugeot has a range of high-performing Peugeot vehicles designed with the latest technology and ground-breaking safety systems that challenge convention. With a centrally located showroom in the Melbourne suburbs of Cheltenham and Frankston, we are the #1 choice for purchasing a new or used car. We currently have a full time Administration All-Rounder position available on our Cheltenham team. This is an exciting opportunity to join a supportive team in a state of the art, modern showroom. What's on offer? : A competitive remuneration package aligned with experience Great working conditions Ongoing training and development Join a friendly and supportive team You'll be responsible for : Reception Vehicle Banking Raising Repair & Purchase Orders Vehicle Stock Control Vehicle Deal Processing Vicroads processing General administration duties as required Previous automotive industry experience and knowledge of Pentana would be an advantage. If this sounds like you and you're looking for a new challenge to progress your career, APPLY NOW and fill in the online application form.

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